

CITY OF FLOWOOD
REGULAR MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY
OF FLOWOOD, RANKIN COUNTY, MISSISSIPPI
Held December 1, 2025
6:30 P.M.

BE IT REMEMBERED that the Mayor and Board of Aldermen of the City of Flowood met at their regular meeting place on December 1, 2025, at 6:30 P.M.

The following members were present: Mayor Kathy Smith, Alderman Deron Harmon, Alderwoman Kimberley Buford, Alderman Seth Robbins, Alderman Mike Prestage, Alderman Kirk McDaniel, and City Clerk Josh Carlisle.

OTHERS PRESENT: Rusty Fortenberry, Chris Coy, Cory Ladner, Eric Zetterholm, Daniel Lang, Matt Dominy, and Kyle Upchurch. Also, see the attached list.

The Meeting was called to order by Mayor Smith.

The Invocation was given by Alderman Prestage.

Item # 1 – Public Hearing regarding the management of stormwater.

The required notice was published, and the public hearing was opened. The necessity for this public hearing as a requirement for the MS-4 permit from the Mississippi Department of Environmental Quality was discussed. Matt Dominy was present to answer any questions. No one appeared or made public comments. The public hearing was closed. No action was taken.

Item # 2 – Public Hearing on an ordinance imposing a temporary moratorium on hotel and motel development in the C-3 General Commercial Zone District.

The notice of hearing and all other pre-requisites having been met, the public hearing was opened. Anyone desiring to speak on the matter was asked to come forward. No one came forward to speak on the matter and there were not any written objections or comments filed with the City Clerk. The public hearing was closed.

Having considered the proposed ordinance imposing a temporary moratorium on hotel and motel development in the C-3 General Commercial Zone District (copy attached), Alderman McDaniel made a motion to adopt the ordinance. The motion was seconded by Alderwoman Buford. After a roll call vote, the motion received unanimous consent from all Board members present.

Item # 3 – Approval of Consent Agenda – See attached list

- A. Approval and/or Corrections of the minutes of the Board meetings for November 3, 2025.
- B. Approval of General Claims Dockets and Supplemental Claims Dockets and Paid Claims Docket.
- C. Approval of the Refuge Golf Course Claim Docket.
- D. Approval of the FY 2026 Road Projects Claims Docket.
- E. Approval of the ARPA Storm Drainage Improvements Claims Docket.
- F. Approval of the Highway 25 Utility Relocation Claims Docket.
- G. Approval of the Winner's Circle Park Improvements Claims Docket.
- H. Authorization for the mayor and city clerk to sign Master Services Engagement Letter and Statement of work with BMSS Advisors and CPAs to perform the Fiscal Year Ending September 30, 2025, Financial Audit.
- I. Authorization to advertise for the bid for City Depositories with award date of January 20, 2026.
- J. Authorization for the mayor to sign a letter addressed to the Mississippi Department of Transportation requesting wide load permit restrictions in Flowood, Mississippi.
- K. Authorization to advertise for public hearing regarding changing the time of work session meetings of the mayor and board of aldermen of the city of Flowood, Mississippi.

- L. Authorization to advertise for public hearing regarding changing the time of regular meetings of the mayor and board of aldermen of the city of Flowood, Mississippi.
- M. Authorization for the mayor to sign an engagement letter with Harper & Bailey Governmental Solutions, LLC to perform Federal Government Affairs & Lobbying Services.
- N. Approval and authorization to sign an agreement with Commission on Accreditation for Law Enforcement Agencies, Inc. for the accreditation process for the Flowood Police Department.
- O. Acceptance and recording of nuisance clean up notice sent to Ruby Enterprises (IHOP)
- P. Approval of a resolution establishing just compensation for the permanent easement and temporary easement through lot 1 and lot 2, Mill Creek Corners necessary for a drainage project.
- Q. Approval of a resolution establishing just compensation for the permanent easement and temporary easement through lot 3 and lot 4 (Identifier 4A), Mill Creek Corners necessary for a drainage project.
- R. Approval of a resolution establishing just compensation for the temporary easement through lot 4, Mill Creek Corners necessary for a drainage project.
- S. Approval of a resolution establishing just compensation for the permanent easement and temporary easement through lot 5, Mill Creek Corners necessary for a drainage project.

A motion was made by Alderman Prestage to approve the above consent agenda items (copies attached). This motion was seconded by Alderman Harmon and received unanimous approval from all Board members present.

Item # 4 - Kyle Upchurch – Fire Chief

- A. Personnel Recommendation – Promotion of Lieutenant Andrew Johnson to Captain Step 12+

Kyle Upchurch recommended promoting Lieutenant Andrew Johnson to Captain Step 12+. A motion was made by Alderman Harmon to promote Lieutenant Andrew Johnson to Captain Step 12+. This motion was seconded by Alderman Robbins and received unanimous approval from all Board Members present.

- B. Personnel Recommendation – Promotion of Lieutenant Paten McDaniel to Captain Step 10

Kyle Upchurch recommended promoting Lieutenant Paten McDaniel to Captain Step 10. A motion was made by Alderman Harmon to promote Lieutenant Paten McDaniel to Captain Step 10. This motion was seconded by Alderman Robbins and received unanimous approval from all Board Members present.

Item # 5 - Other Business

A motion was made by Alderman Prestage to cancel the second Board meeting in December which is currently scheduled for December 15, 2025. This motion was seconded by Alderman Harmon and received unanimous approval from all Board Members present.

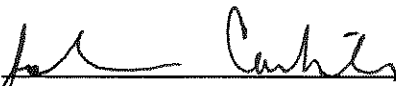
Item # 6 – Adjourn

A motion was made by Alderman Harmon to adjourn the meeting. This motion was seconded by Alderwoman Buford whereupon the meeting was adjourned with unanimous approval from all Board Members present.



 KATHY SMITH, MAYOR

ATTEST:



JOSH CARLISLE, CITY CLERK



CITY OF FLOWOOD
SPECIAL MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY
OF FLOWOOD, RANKIN COUNTY, MISSISSIPPI
Held December 18, 2025
1:30 P.M.

BE IT REMEMBERED that the Mayor and Board of Aldermen of the City of Flowood met at their regular meeting place on December 18, 2025, at 1:30 P.M.

The following members were present: Mayor Kathy Smith, Alderman Deron Harmon, Alderwoman Kimberley Buford, Alderman Mike Prestage, Alderman Kirk McDaniel (participating by telephone), and City Clerk Josh Carlisle.

OTHERS PRESENT: Rusty Fortenberry and Eric Zetterholm.

The Special Meeting was called to order by Mayor Smith. A copy of the Notice of Meeting and Agenda are attached.

The Invocation was given by Alderman Harmon.

Item # 1 – Consideration of whether to opt out of the Safe Solicitation Act pursuant to the provisions of House Bill 1197, 2025 Regular Session of the Mississippi Legislature.

Having discussed and considered the Safe Solicitation Act, Alderman McDaniel made a motion to opt out of the Safe Solicitation Act pursuant to the provisions of House Bill 1197, 2025 Regular Session of the Mississippi Legislature. The motion was seconded by Alderwoman Buford. The motion received unanimous consent from all Board members participating.

Item # 2 – Adjourn

A motion was made by Alderman Harmon to adjourn the meeting. This motion was seconded by Alderman Prestage whereupon the meeting was adjourned with unanimous approval from all Board Members participating.



KATHY SMITH, MAYOR

ATTEST:



JOSH CARLISLE, CITY CLERK

