

CITY OF FLOWOOD
REGULAR MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY
OF FLOWOOD, RANKIN COUNTY, MISSISSIPPI
Held July 6, 2026
6:00 P.M.

BE IT REMEMBERED that the Mayor and Board of Aldermen of the City of Flowood met at their regular meeting place on July 6, 2026, at 6:00 P.M.

The following members were present: Mayor Kathy Smith, Alderman Deron Harmon, Alderwoman Kimberly Buford, Alderman Mike Prestage, Alderman Seth Robbins, Alderman Kirk McDaniel, and City Clerk Josh Carlisle.

OTHERS PRESENT: Rusty Fortenberry, Eric Zetterholm, Kyle Upchurch, Corey Ladner, and Riley Adcock. Also, see the attached list.

The Meeting was called to order by Mayor Smith.

The invocation was given by Alderman Robbins.

Item # 1 – Approval of Consent Agenda Items

- A. Approval and/or Corrections of the minutes of the Board meeting for June 15, 2026.
- B. Approval of General Claims Dockets and Supplemental Claims Dockets and Paid Claims Docket.
- C. Approval of the Refuge Golf Course Claim Docket.
- D. Approval of the Park Improvements Claims Docket.
- E. Approval of the ARPA Storm Drainage Improvements Claims Docket.
- F. Approval of the LPA Multi-Use Path Projects Claims Docket.
- G. Approval of the FY 2026 Road Projects Claims Docket.
- H. Approval of the Hogg Creek Pump Station Rehabilitation Claims Docket.
- I. Approval of the Fire Station No. 1 Re-roof Project Claims Docket.
- J. Approval of the updated employee evaluation form for the Flowood Fire Department.
- K. Approval of the memo from the Fire Chief regarding changes to the Flowood Fire Department Standard Operating Guidelines.
- L. Approval of Resolution in support of FY 2026 Delta Regional Authority Grant Application.
- M. Approval of Resolution establishing fifty percent match for FY 2026 Delta Regional Authority Grant.
- N. Approval of contract with Central Mississippi Planning and Development District for the development of an updated hazard mitigation plan.
- O. Approval of a contract with Utility Analysts, Inc. to perform an energy audit for Liberty Park lights as a requirement for a grant with the Mississippi Development Authority for energy efficiency.
- P. Approval of the Final Order Resolution granting exemption from ad valorem taxes for Nucor Steel Jackson, Inc. in the amount of \$5,483,999.00 for the period of January 1, 2026, to December 31, 2030.
- Q. Authorization to transfer Caleb Perry from part-time Parks and Recreation Department to the Street Department full-time Laborer Step 1.
- R. Acceptance of the resignation letter from Fire Department Employee #100-81.

A motion was made by Alderman McDaniel to approve the above consent agenda items (copies attached). This motion was seconded by Alderman Robbins and received unanimous approval from all Board members present.

Item # 2 – Kyle Upchurch – Fire Chief

- A. Personnel Recommendation – Promotion of Captain Justin C. Armstrong to Battalion Chief at the rate of pay per the attached memo

Chief Upchurch recommended promoting Captain Justin C. Armstrong to Battalion Chief at the rate of pay set forth in the memo attached hereto. A motion was made by Alderman Harmon to promote Captain Justin C. Armstrong to Battalion Chief at the rate of pay set forth in the memo attached hereto. This motion was seconded by Alderman Prestage and received unanimous approval from all Board Members present.

B. Personnel Recommendation – Promotion of Lieutenant Ryan K. Wheatley to Captain Step 7

Chief Upchurch recommended promoting Lieutenant Ryan K. Wheatley to Captain Step 7. A motion was made by Alderman Robbins to promote Lieutenant Ryan K. Wheatley to Captain Step 7. This motion was seconded by Alderwoman Buford and received unanimous approval from all Board Members present.

C. Personnel Recommendation – Private II, Step 5 (William D. Turner)

Chief Upchurch recommended hiring William D. Turner in a Private II Step 5 position. A motion was made by Alderman Harmon to hire William D. Turner in a Private II Step 5 position. This motion was seconded by Alderman McDaniel and received unanimous approval from all Board Members present.

Item # 3 – Corey Ladner – Public Works Director

A. Approval of the Final Plat for Lost Pine, Phase 2, contingent on receipt of the required letter of credit

Corey Ladner presented and recommended approval of the Final Plat for Lost Pine, Phase 2 (copy attached), contingent on receipt of the required letter of credit. A motion was made by Alderman Prestage to approve the Final Plat for Lost Pine, Phase 2, contingent on receipt of the required letter of credit. This motion was seconded by Alderman Robbins and received unanimous approval from all Board Members present.

B. Personnel Recommendation – Street Department Laborer Step 1 (Princeton A. Shoto)

Corey Ladner recommended hiring Princeton A. Shoto in a Street Department Laborer Step 1 position. A motion was made by Alderman Harmon to hire Princeton A. Shoto in a Street Department Laborer Step 1 position. This motion was seconded by Alderwoman Buford and received unanimous approval from all Board Members present.

Item # 4 – Approval of a Resolution establishing the value of, and authorizing the acquisition of, a 40 – acre tract of land adjoining the City’s Nature Park, and making findings in support thereof

Rusty Fortenberry presented and recommended approval of the Resolution establishing the value of, and authorizing the acquisition of, a 40 – acre tract of land adjoining the City’s Nature Park and making findings in support thereof (copy attached). A motion was made by Alderman Prestage to adopt the Resolution establishing the value of, and authorizing the acquisition of, a 40 – acre tract of land adjoining the City’s Nature Park and making findings in support thereof. This motion was seconded by Alderman Robbins and received unanimous approval from all Board Members present.

Item # 5 - Other Business

A. Mayor Smith read a Proclamation honoring Charles “Nicky” Prince for his service to the City of Flowood Fire Department and presented him with a Key to the City.

Item # 6 - Adjourn

Alderman Harmon made a motion to adjourn the meeting. This motion was seconded by Alderwoman Buford whereupon the meeting was adjourned with the unanimous approval from all Board members present.

Kathy Smith
KATHY SMITH, MAYOR

ATTEST:

Josh Carlisle
JOSH CARLISLE, CITY CLERK



CITY OF FLOWOOD
REGULAR MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY
OF FLOWOOD, RANKIN COUNTY, MISSISSIPPI
Held July 20, 2026
6:00 P.M.

BE IT REMEMBERED that the Mayor and Board of Aldermen of the City of Flowood met at their regular meeting place on July 20, 2026, at 6:00 P.M.

The following members were present: Mayor Kathy Smith, Alderman Deron Harmon, Alderwoman Kimberly Buford, Alderman Mike Prestage, Alderman Seth Robbins, Alderman Kirk McDaniel, and City Clerk Josh Carlisle.

OTHERS PRESENT: Rusty Fortenberry, Eric Zetterholm, Kyle Upchurch and Don McBee. Also, see the attached list.

The Meeting was called to order by Mayor Smith.

The invocation was given by Alderman Prestage.

Item # 1 – Public hearing pursuant to MCA 21-19-11 with regard to the determination of a public nuisance at 2105 Flowood Drive (Parcel # E10F000002 00020; PPIN # 012397)

The notice of hearing pursuant to MCA 21-19-11 (1972, as amended) and all other pre-requisites having been met, the public hearing was opened and held regarding the condition of the property located at 2105 Flowood Drive (Parcel # E10F000002 00020; PPIN # 012397). Code Enforcement Officer Don McBee was recognized. Don McBee confirmed documentation of the notice, pictures and other materials relevant to the subject property and those items are attached to the minutes and incorporated herein. Don McBee described the condition of the property stating that the subject property is in such a state of uncleanness as to be a menace to the safety and welfare of the community. Police Chief Eric Zetterholm was recognized and stated that the condition of the property is a detriment to the public safety of Flowood citizens. Fire Chief Kyle Upchurch was recognized and stated that the subject property is a menace to the public health, safety and welfare. Chief Upchurch added that should there be a fire, the building is in such disrepair that firemen could not enter, even if a vagrant or other person were inside. No one appeared on behalf of the property owner nor did anyone else come forward to speak. The public hearing was closed.

Having considered all attendant facts and circumstances relative to the property and subject matter of the public hearing, Alderman McDaniel made a motion to adopt a Resolution (attached hereto) declaring the subject property a public nuisance because it constitutes a menace to the public health, safety and welfare of the community and directing that the city, by contract or by employees, demolish the building and clean the property; and, that any assessment of penalties and costs as provided by statute be presented to the Board. The motion was seconded by Alderman Robbins and received unanimous consent from all Board members present.

Item # 2 – Approval of Consent Agenda Items

- A. Approval and/or Corrections of the minutes of the Board meeting for July 6, 2026.
- B. Authorization to advertise the public hearing for the FY 2027 City-Wide budgets and tax levy in the Rankin County News. The hearing date will be August 17, 2026.
- C. Approval of the Resolution accepting donation of temporary construction easement from Young Men's Christian Association of Metropolitan Jackson, Inc. for the bike trail project STP-0291-00(010) LPA 110134-701000 F11C000002 00010. Approval of the Refuge Golf Course Claim Docket.
- D. Approval to run a back-to-school ad in the Hometown Rankin magazine for \$650.00.
- E. Approval of the change of Grayson Freeman from Dispatcher STEP 1 to Dispatcher STEP 2 since he has completed all training and is now certified.
- F. Approval to accept FY 2027 402 Police Traffic Services Grant in the amount of \$190,000.00 from the MS Office of Public Safety.

- G. Ratification of the termination of Employee # 100-255 during his probationary period.
- H. Acceptance of the voluntary resignation of Employee # 100-94 in accordance with Section 2, Item I on page 13 of the Employee Handbook.
- I. Approval of payment to Rankin County and the City of Flowood for the over collection of ad valorem taxes on the Stone Creek TIF area in the amount of \$44,597.67 to the City and close the debt service fund (Fund 282) since the bonds have been paid.
- J. Authorization to close the debt service fund (Fund 240) and the bank account since the bonds have been paid.

A motion was made by Alderman Prestage to approve the above consent agenda items (copies attached). This motion was seconded by Alderwoman Buford and received unanimous approval from all Board members present.

Item # 3 – Eric Zetterholm – Police Chief

- A. Personnel Recommendation – Dispatcher Step 1 (Barbara Lynn Gray)

Chief Zetterholm recommended hiring Barbara Lynn Gray in a Dispatcher Step 1 position. A motion was made by Alderman Harmon to hire Barbara Lynn Gray in a Dispatcher Step 1 position. This motion was seconded by Alderwoman Buford and received unanimous approval from all Board Members present.

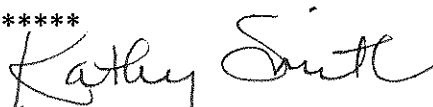
Item # 4 - Other Business

Mayor Smith recognized Sarah Butler, candidate for Rankin and Madison County Circuit Court Judge, who addressed the Board regarding her candidacy.

There was no other business to come before the Board.

Item # 5 - Adjourn

Alderman Harmon made a motion to adjourn the meeting. This motion was seconded by Alderman Robbins whereupon the meeting was adjourned with the unanimous approval from all Board members present.


KATHY SMITH, MAYOR

ATTEST:


JOSH CARLISLE, CITY CLERK

