

**CITY OF FLOWOOD**  
**REGULAR MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY**  
**OF FLOWOOD, RANKIN COUNTY, MISSISSIPPI**  
**Held June 2, 2025**  
**6:30 P.M.**

**BE IT REMEMBERED** that the Mayor and Board of Aldermen of the City of Flowood met at their regular meeting place on June 2, 2025, at 6:30 P.M.

The following members were present: Mayor Gary Rhoads, Alderman Deron Harmon, Alderman Kathy Smith, Alderman Seth Robbins, Alderman Kirk McDaniel, and City Clerk Josh Carlisle.

OTHERS PRESENT: Rusty Fortenberry, Chris Coy, Eric Zetterholm, Daniel Lang, Cory Ladner, Paul Foster, and Kyle Upchurch. Also, see the attached list.

The Meeting was called to order by Mayor Rhoads.

The invocation was given by Alderman Robbins.

**Item # 1 – Public Hearing on an application filed by Flowood Quarter, LLC for rezoning of property from R-1 to C-1 located at 693 Luckney Road (Tax Parcel #G11 000048 00000). The proposed use of the property is for an office building – Chris Coy**

The required application having been filed and notices given (copies attached); the Mayor opened the public hearing and invited anyone to speak for or against the application. Chris Coy presented the application. Rick Eisenberger spoke in favor of the application. Wanda Pegler asked questions regarding possible future re-zoning of the property. The Mayor closed the public hearing.

A motion was made by Alderman Robbins to adopt an Ordinance (copy attached) approving the application filed by Flowood Quarter, LLC to re-zone from an R-1 zone district to a C-1 zone district, that parcel of land described in the application which is wholly within Tax Parcel No. G11 000048 00000 conditioned on (a) there not being more than one office building having a maximum of three thousand six hundred (3,600) heated/cooled square feet constructed on Tax Parcels G11-48 and G11-44-27, and (b) that a deed restriction be placed on the property limiting it to one office building having a maximum of three thousand six hundred (3,600) heated/cooled square feet. The motion was seconded by Alderman McDaniel. After a roll call vote, the motion received unanimous approval from all Board members present.

**Item # 2 - Approval of Consent Agenda Items**

- A. Approval and/or Corrections of the minutes of the Board meeting for May 19, 2025.
- B. Approval of General Claims Dockets and Supplemental Claims Dockets and Paid Claims Docket.
- C. Approval of the Refuge Golf Course Claim Docket.
- D. Approval of the Liberty Park Improvements Claims Docket.
- E. Approval of the FY 2024 Road Projects Claims Docket.
- F. Approval of the North Flowood Drive Improvements Claims Docket.
- G. Approval of the LPA Multi-use Trail Projects Claims Docket.
- H. Approval of the Castlewood's Water Tank Improvements Claims Docket.
- I. Approval of the Highway 25 Utility Relocation Claims Docket.
- J. Approval of Castlewood's Basin CIPP & MH Improvements Claims Docket.
- K. Approval of resolution establishing the selection committee to evaluate proposals submitted in response to the Request for Qualifications for engineering services, City of Flowood, Mississippi, Fannye Cok Parkway.
- L. Determination of an emergency repair and approval of the repair of sewer located near the Waffle House and authorization for the payment of \$15,627.00 for said emergency pursuant to MCA sec. 31-7-1(f).

A motion was made by Alderman Smith to approve the above consent agenda items (copies attached). This motion was seconded by Alderman McDaniel and received unanimous approval from all Board members present.

**Item # 3 - Paul Forster – Director of Engineering**

A. Approval of the final payment in the amount of \$19,660.55 and closeout documents with Pittsburgh Tank & Tower Co., Inc. for Castlewood's elevated water tank modification project

Paul Forster presented and recommended approval of the final payment in the amount of \$19,660.55 and closeout documents with Pittsburgh Tank & Tower Co., Inc. for Castlewood's elevated water tank modification project (copies attached). A motion was made by Alderman McDaniel to approve the final payment in the amount of \$19,660.55 and closeout documents with Pittsburgh Tank & Tower Co., Inc. for Castlewood's elevated water tank modification project. This motion was seconded by Alderman Harmon and received unanimous approval from all Board Members present.

**Item # 4 – Personnel recommendation of Riley Adcock as Deputy Economic Development and Tourism Director**

The Mayor presented Riley Adcock for employment as Deputy Economic Development and Tourism Director. A motion was made by Alderman Harmon to employ Riley Adcock as Deputy Economic Development and Tourism Director. This motion was seconded by Alderman Smith and received unanimous approval from all Board members present.

**Item # 5 - Other Business**

A motion was made by Alderman Robbins to cancel the second meeting of June currently scheduled for June 16, 2025, and recess tonight's meeting until Monday, June 30, 2025, at 5:30 p.m. This motion was seconded by Alderman Smith and received unanimous approval from all Board members present.

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GARY RHOADS, MAYOR

ATTEST:

  
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JOSH CARLISLE, CITY CLERK





**CITY OF FLOWOOD**  
**RECESSED MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE**  
**CITY OF FLOWOOD, RANKIN COUNTY, MISSISSIPPI**  
**Held June 30, 2025**  
**5:30 P.M.**

**BE IT REMEMBERED** that the Mayor and Board of Aldermen of the City of Flowood met at their regular meeting place on June 30, 2025, at 5:30 P.M.

The following members were present: Mayor Gary Rhoads, Alderman Deron Harmon, Alderman Don Flynt, Alderman Seth Robbins, Alderman Kirk McDaniel and City Clerk Josh Carlisle.

OTHERS PRESENT: Alderwoman Elect Kimberly Buford, Alderman Elect Mike Prestage, Police Chief Eric Zetterholm, and Rusty Fortenberry. Also, see the attached list.

The June 2, 2025, meeting of the Mayor and Board of Aldermen was recessed until this day and time.

This Recessed Meeting was called to order by Mayor Rhoads.

The invocation was given Mayor Rhoads.

**Item # 1 – Approval of Consent Agenda Items**

- A. Oaths of office for the term of office beginning July 1, 2025
  - i. City Clerk Steven J. Carlisle
  - ii. Police Chief Eric Zetterholm
  - iii. Municipal Court Judge C. M. Leland
  - iv. Municipal Court Clerk Jennifer Chapin
  - v. Municipal Prosecutor Rusty Fortenberry
  - vi. Municipal Public Defender Kevin Stewart
- B. Determination of an emergency repair and approval for the repair of the sanitary sewer line at the Flowood Library and authorization for the payment for said emergency – MCA sec. 31-7-1(f).
- C. Adopt Resolution setting the annual salary of the Mayor of the City of Flowood, Mississippi.
- D. Adopt Resolution authorizing signatories for all City of Flowood, Mississippi bank accounts.
- E. Authorization to transfer the remaining funds from the HB 603 capital projects and close out the accounts and HB 603 projects with DFA.
- F. Authorization to transfer ARPA funds related to the water and storm drainage projects for the grant projects that have been closed out with MDEQ.
- G. Approval of payment in the amount of \$12,500.00 to the Northwest Rankin Cougar Club per the Resolution approved June 5, 2023, by the Flowood Board of Aldermen.

A motion was made by Alderman McDaniel to approve the above consent agenda items (copies attached). This motion was seconded by Alderman Harmon and received unanimous approval from all Board members present.

Alderman Kathy Smith entered the meeting.

**Item # 2 - Oaths of office for the term of office beginning July 1, 2025**

- A. Mayor Kathy Smith.
- B. Alderman at Large Seth Robbins.
- C. Ward 1 Alderman Deron Harmon.
- D. Ward 2 Alderwoman Kimberly Buford.
- E. Ward 3 Alderman Kirk McDaniel.
- F. Ward 4 Alderman Mike Prestage.

A motion was made by Alderman Harmon to attach the above oaths of office to the minutes. This motion was seconded by Alderman Robbins and received unanimous approval from all Board members present.

**Item # 3- Other Business**

Mayor Elect Kathy Smith recognized Alderman Don Flynt for his 32 years of dedicated service to the City of Flowood and presented him with a plaque commemorating his service.

**Item # 4 - Adjourn**

There being no further business to come before the Board, Alderman Harmon made a motion to adjourn this recessed meeting. The motion was seconded by Alderman McDaniel whereupon the meeting was recessed with the unanimous approval from all Board members present.

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GARY RHOADS, MAYOR

ATTEST:

  
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JOSH CARLISLE, CITY CLERK

