

**CITY OF FLOWOOD**  
**REGULAR MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY**  
**OF FLOWOOD, RANKIN COUNTY, MISSISSIPPI**  
**Held March 2, 2026**  
**6:00 P.M.**

**BE IT REMEMBERED** that the Mayor and Board of Aldermen of the City of Flowood met at their regular meeting place on March 2, 2026, at 6:00 P.M.

The following members were present: Mayor Kathy Smith, Alderman Deron Harmon, Alderwoman Kimberly Buford, Alderman Mike Prestage, Alderman Seth Robbins, Alderman Kirk McDaniel, and City Clerk Josh Carlisle.

OTHERS PRESENT: Rusty Fortenberry, Eric Zetterholm, Kyle Upchurch, Daniel Lang, Cory Ladner, Chris Bowers, and Chris Coy. Also, see the attached list.

The Meeting was called to order by Mayor Smith.

The invocation was given by Alderman Harmon.

**Item # 1 – Public Hearing on the adoption of a Nuisance Ordinance – Rusty Fortenberry**

The notice of hearing and all other pre-requisites having been met, the public hearing was opened. Rusty Fortenberry presented the proposed ordinance (copy attached) and recommended approval. Anyone else desiring to speak on the matter was asked to come forward. No one came forward to speak on the matter and there were not any written objections or comments filed with the City Clerk. The public hearing was closed.

Having considered the proposed Nuisance Ordinance, Alderman Robbins made a motion to adopt the ordinance. The motion was seconded by Alderman Harmon. After a roll call vote, the motion received unanimous consent from all Board members present.

**Item # 2 - Approval of Consent Agenda Items**

- A. Approval and/or Corrections of the minutes of the Board meeting for February 17, 2026.
- B. Approval of General Claims Dockets and Supplemental Claims Dockets and Paid Claims Docket.
- C. Approval of the Refuge Golf Course Claim Docket.
- D. Approval of the FY 2026 Road Projects Claims Docket.
- E. Approval of the ARPA Storm Drainage Improvements Claims Docket.
- F. Approval of the Library Improvements Claims Docket.
- G. Ratification of the acceptance of the resignation of Employee # 405.
- H. Ratification of the acceptance of the resignation of Employee # 502-49.
- I. Approval to increase the rate of pay of Officer Pendegrass from Step 1 to Step 2 since she has completed the law enforcement and field training program.
- J. Approval of a Resolution approving and authorizing the Mayor to sign Authority to Cancel.
- K. Approval of a Resolution waiving permit fees associated with the construction of the new Rankin County Tax Office to be in the City of Flowood.
- L. Approval of a Resolution of the Mayor and Board of Aldermen of the City of Flowood, Mississippi, approving and authorizing the Mayor to sign the memorandum of agreement with the Mississippi Transportation Commission for the shared-use path overlay project from Liberty Road to Manship Road.
- M. Authorization for the Mayor to sign a modification of funds for an increase of \$44,999.09 to the 402 Police Traffic Services FY 2026 grant.
- N. Approval of memos from The Refuge Golf pro for membership dues change and weekday afternoon promotions.

A motion was made by Alderman Prestage to approve the above consent agenda items (copies attached). This motion was seconded by Alderwoman Buford and received unanimous approval from all Board members present.

**Item # 3 – Eric Zetterholm – Police Chief**

A. Personnel Recommendation – CID Division, Step 12 (Rusty Clark)

Chief Zetterholm recommended hiring Rusty Clark in a CID Division, Step 12 position. A motion was made by Alderman Prestage to hire Rusty Clark in a CID Division, Step 12 position. This motion was seconded by Alderman McDaniel and received unanimous approval from all Board Members present.

B. Personnel Recommendation – Promotion of Victor Urbina to Sergeant, Step 4

Chief Zetterholm recommended promoting Victor Urbina to Sergeant, Step 4. A motion was made by Alderman Harmon to promote Victor Urbina to Sergeant, Step 4. This motion was seconded by Alderman Robbins and received unanimous approval from all Board Members present.

C. Personnel Recommendation – Promotion of John Michael Saucier to Sergeant, Step 12+

Chief Zetterholm recommended promoting John Michael Saucier to Sergeant, Step 12+. A motion was made by Alderman Robbins to promote John Michael Saucier to Sergeant, Step 12+. This motion was seconded by Alderman Prestage and received unanimous approval from all Board Members present.

D. Award Bid for the purchase of five motorcycles for the Police Department

Josh Carlisle presented the bid and supporting documents (copies attached) and recommended awarding the bid for five police department motorcycles to Performance Plus Cycles in the amount of \$161,548.00. A motion was made by Alderman McDaniel to award the bid to Performance Plus Cycles in the amount of \$161,548.00. This motion was seconded by Alderman Harmon and received unanimous approval from all Board Members present.

**Item # 4 – Chris Bowers – Parks and Recreation**

A. Personnel Recommendation – Laborer, Step 2 (Jace Bunch)

Chris Bowers recommended hiring Jace Bunch in a Laborer, Step 2 position. A motion was made by Alderman Harmon to hire Jace Bunch in a Laborer, Step 2 position. This motion was seconded by Alderwoman Buford and received unanimous approval from all Board Members present.

**Item # 5 – Cory Ladner – Public Works Director**

A. Award Bid for the Hogg Creek Pump Station Rehabilitation

Cory Ladner presented the bid and supporting documents (copies attached) and recommended awarding the bid for the Hogg Creek Pump Station rehabilitation to Hemphill Construction Company, Inc. in the amount of \$961,357.00. A motion was made by Alderman McDaniel to award the bid to Hemphill Construction Company, Inc. in the amount of \$961,357.00. This motion was seconded by Alderman Robbins and received unanimous approval from all Board Members present.

**Item # 6 - Other Business**

There was no other business to come before the Board.

**Item # 7 - Adjourn**

Alderman Harmon made a motion to adjourn the meeting. This motion was seconded by Alderwoman Buford whereupon the meeting was adjourned with the unanimous approval from all Board members present.

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*Kathy Smith*

KATHY SMITH, MAYOR

ATTEST:

*Josh Carlisle*  
JOSH CARLISLE, CITY CLERK



**CITY OF FLOWOOD**  
**REGULAR MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY**  
**OF FLOWOOD, RANKIN COUNTY, MISSISSIPPI**  
**Held March 16, 2026**  
**6:00 P.M.**

**BE IT REMEMBERED** that the Mayor and Board of Aldermen of the City of Flowood met at their regular meeting place on March 16, 2026, at 6:00 P.M.

The following members were present: Mayor Kathy Smith, Alderman Deron Harmon, Alderwoman Kimberly Buford, Alderman Mike Prestage, Alderman Seth Robbins, Alderman Kirk McDaniel, and City Clerk Josh Carlisle.

OTHERS PRESENT: Rusty Fortenberry, Eric Zetterholm, and Kyle Upchurch. Also, see the attached list.

The Meeting was called to order by Mayor Smith.

The invocation was given by Alderwoman Buford.

**Item # 1 – Approval of Consent Agenda Items**

- A. Approval and/or Corrections of the minutes of the Board meeting for March 2, 2026.
- B. Approval and authorization for City Clerk to sign weather insurance policy for the Flowood Family Festival.
- C. Ratification of client authorization to bind coverage and approval of payment for the renewal of the auto and property insurance for the period of March 1, 2026, to March 1, 2027 in the amount of \$290,179.00 with EMASCO Insurance Coverage.
- D. Ratification of Mayor signing an offer for the opening entertainment for the 2026 Flowood Family Festival.
- E. Authorization to sign and accept a deed of dedication for a temporary construction easement from Latonya Hailes for lot 4 Mill Creek Corners for storm drainage improvements.
- F. Authorization to sign and accept a deed of dedication for a temporary construction easement from Limaylla Enterprises LLC for lot 1 Mill Creek Corners for storm drainage improvements.
- G. Authorization to sign and accept a deed of dedication for a drainage easement from Limaylla Enterprises LLC for lot 2 Mill Creek Corners for storm drainage improvements.
- H. Authorization to sign and accept a deed of dedication for a drainage easement from Matrix Holdings LLC for lot 3 Mill Creek Corners for storm drainage improvements.
- I. Authorization to sign and accept a deed of dedication for a temporary construction easement from Matrix Holdings LLC for lot 4 Mill Creek Corners for storm drainage improvements.
- J. Authorization to sign and accept a deed of dedication for a temporary construction easement from Limaylla Enterprises LLC for lot 5 Mill Creek Corners for storm drainage improvements.
- K. Authorization to sign and accept a deed of dedication for a drainage easement from Limaylla Enterprises LLC for lot 5 Mill Creek Corners for storm drainage improvements.
- L. Approval of an appraisal services agreement with Valbridge Property Advisors for the 6.75 acres located at Liberty Road and Primos Park Drive.
- M. Approval of an agreement with Advance Local Media LLC for advertisement of the Flowood Family Festival.
- N. Approval of an increase in the rate of pay by \$3.00 per hour for Employee #512-85 in the Landscape Department for the role of Department Supervisor.

A motion was made by Alderman Prestage to approve the above consent agenda items (copies attached). This motion was seconded by Alderwoman Buford and received unanimous approval from all Board members present.

**Item # 2 – Award bid for the re-roofing of Fire Station No. 1**

Josh Carlisle presented the bid and supporting documents (copies attached) and recommended awarding the bid for the re-roofing of Fire Station No. 1 to Norman Roofing LLC in the amount of \$142,090.00. A motion was made by Alderman Robbins to award the bid to Norman Roofing LLC in the amount of \$142,090.00. This motion was seconded by Alderman Prestage and received unanimous approval from all Board Members present.

**Item # 3 - Other Business**

There was no other business to come before the Board.

**Item # 4 - Adjourn**

Alderman Harmon made a motion to adjourn the meeting. This motion was seconded by Alderwoman Buford whereupon the meeting was adjourned with the unanimous approval from all Board members present.

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KATHY SMITH, MAYOR

**ATTEST:**

  
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JOSH CARLISLE, CITY CLERK