

CITY OF FLOWOOD
REGULAR MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY
OF FLOWOOD, RANKIN COUNTY, MISSISSIPPI
Held November 3, 2025
6:30 P.M.

BE IT REMEMBERED that the Mayor and Board of Aldermen of the City of Flowood met at their regular meeting place on November 3, 2025, at 6:30 P.M.

The following members were present: Mayor Kathy Smith, Alderman Deron Harmon, Alderwoman Kimberley Buford, Alderman Seth Robbins, Alderman Mike Prestage, Alderman Kirk McDaniel, and City Clerk Josh Carlisle.

OTHERS PRESENT: Rusty Fortenberry, Chris Coy, Cory Ladner, Eric Zetterholm, and Kyle Upchurch. Also, see the attached list.

The Meeting was called to order by Mayor Smith.

The Invocation was given by Alderman Robbins.

Item # 1 – Public Hearing on an application filed by Ashley Trussell Croom on behalf of The Yard Milkshake Bar for a sign variance at Laurel Park Cove, Suite D (Tax Parcel G10-000063-00123). The variance is to allow for a sign more than 20 square feet.

The notice of hearing and all other pre-requisites having been met, the public hearing was opened and held regarding the application filed for a sign variance at Laurel Park Cove, Suite D to allow for an exterior sign of more than 20 square feet (copies attached). Anyone desiring to speak on this matter was asked to come forward. Chris Coy presented the application. Ashley Trussell Croom spoke in support of the application. No one spoke in opposition to the application. The public hearing was closed.

Having considered the application as well as all attendant facts and circumstances relative to the property and subject matter of the public hearing, Alderman Prestage made a motion to grant the application for a sign variance. The motion was seconded by Alderman Robbins and received unanimous consent from all Board members present.

Item # 2 – Public Hearing on an application filed by Pramukh Nine, LLC d/b/a Beef O Brady's located at 109 Marketplace Lane to be designated as a Special Resort Status for the sale of alcoholic beverages

The required application and notices having been filed and given (copies attached), the public hearing was opened and anyone desiring to speak on the matter was asked to come forward. A representative of Beef O Brady's spoke in favor of the application being granted. No one spoke in opposition to the application. The public hearing was closed.

Having considered the application as well as all attendant facts and circumstances relative to the property and subject matter of the public hearing, Alderman Robbins made a motion to grant the application for a Special Resort Status. The motion was seconded by Alderman Prestage and received unanimous consent from all Board members present.

Item # 3 – Public Hearing on an application filed by Brian Curry for rezoning from R-2 to C-3 property at 662 Casey's Lane (Tax Parcel #'s D9D-1-220 and D9D-1-181). The proposed use of the property is for a rental company.

The required Application having been filed and notices given (copies attached); the public hearing was opened. Anyone desiring to speak on the matter was asked to come forward. Chris Coy presented the Application. Brian Curry spoke in favor of the Application. No one spoke in opposition to the Application. The public hearing was closed.

A motion was made by Alderman Prestage to adopt an Ordinance (copy attached) approving the Application filed by Brian Curry to rezone from an R-2 zone district to a C-3 zone district that property located at 662 Casey's Lane and being Tax Parcel No.'s D9D-1-220 and D9D-1-181.

The motion was seconded by Alderman Harmon. After a roll call vote, the motion received unanimous approval from all Board members present.

Item # 4 - Approval of Consent Agenda – See attached list

- A. Approval and/or Corrections of the minutes of the Board meetings for October 20, 2025.
- B. Approval of General Claims Dockets and Supplemental Claims Dockets and Paid Claims Docket.
- C. Approval of the Refuge Golf Course Claim Docket.
- D. Approval of the FY 2026 Road Projects Claims Docket.
- E. Approval of the North Flowood Drive Improvements Claims Docket.
- F. Approval of the ARPA Storm Drainage Improvements Claims Docket.
- G. Approval of the Highway 25 Utility Relocation Claims Docket.
- H. Approval of the LPA Multi-use Trail Projects Claims Docket.
- I. Approval of the Winner's Circle Park Improvements Claims Docket.
- J. Approval of the FY 2026 clothing allowance for the Criminal Investigative Division.
- K. Approval of payment to MS Municipal Liability Plan for liability coverage for the period 1/1/2026-12/31/2026 in the amount of \$143,292.34.
- L. Approval of a resolution appointing the Flowood City Prosecutor and Public Defender.
- M. Approval of the Amended Service Agreement between the City of Flowood and Nathan Harvell.
- N. Approval of an Ordinance of the City of Flowood, Mississippi to open and maintain Layfair Loop as a public street pursuant to Mississippi Code section 21-37-3.
- O. Approval of a resolution adopting the City of Flowood Police Department Policy and Procedure Manual; providing that said Manual is subordinate to the City of Flowood Personnel Policy; and for related purposes.
- P. Approval of a resolution adjudicating the cost and penalty for the clean-up of 329 Fannin Road (Tax Parcel # D09C000004; PPIN # 005586), Flowood, Mississippi.
- Q. Authorization to advertise a Notice of Public Hearing regarding the management of stormwater.
- R. Approval of professional services agreement with WBA Architecture for pre-design services for improvements to the Underwood Auditorium.
- S. Approval of professional services agreement with WBA Architecture for the Flowood Fire Station One located at 3480 Lakeland Drive.
- T. Ratification of City Clerk's suspension of employee # 10-149 for two days without pay.
- U. Approval of Refuge holiday promotions offered November 28th through January 2nd.
- V. Ratification and approval of the Mayor signing three offer forms for the entertainment for Flowood Family Festival 2026 to be held May 16, 2025.
- W. Adoption of an ordinance imposing a temporary moratorium on hotel and motel development.

A motion was made by Alderman Prestage to approve the above consent agenda items (copies attached). This motion was seconded by Alderwoman Buford and received unanimous approval from all Board members present.

Item # 5 – Eric Zetterholm – Police Chief

- A. Personnel Recommendation – Patrol Division, Step 4 (Hunter Cook)

Eric Zetterholm recommended hiring Hunter Cook in a Patrol Division, Step 4 position. A motion was made by Alderman McDaniel to hire Hunter Cook in a Patrol Division, Step 4 position. This motion was seconded by Alderman Prestage and received unanimous approval from all Board Members present.

- B. Personnel Recommendation – Promotion of Jeremiah “Boomer” Graham to Accreditation Lieutenant Step 12+

Eric Zetterholm recommended promoting Jeremiah "Boomer" Graham to Accreditation Lieutenant Step 12+. A motion was made by Alderman Harmon to promote Jeremiah "Boomer" Graham to Accreditation Lieutenant Step 12+. This motion was seconded by Alderman Robbins and received unanimous approval from all Board Members present.

Item # 6 – Cory Ladner – Public Works Director

A. Personnel Recommendation – Landscape Department Laborer Step 1 (Brian Riley)

Cory Ladner recommended hiring Brian Riley in a Landscape Department Laborer Step 1 position. A motion was made by Alderman Harmon to hire Brian Riley in a Landscape Department Laborer Step 1 position. This motion was seconded by Alderman Prestage and received unanimous approval from all Board Members present.

Item # 7 – Kyle Upchurch – Fire Chief

A. Personnel Recommendation – Private II Step 1 (Riley W. Huff)

Kyle Upchurch recommended hiring Riley W. Huff in a Private II Step 1 position. A motion was made by Alderman Robbins to hire Riley W. Huff in a Private II Step 1 position. This motion was seconded by Alderman McDaniel and received unanimous approval from all Board Members present.

B. Personnel Recommendation – Private II Step 1 (John T. Moore)

Kyle Upchurch recommended hiring John T. Moore in a Private II Step 1 position. A motion was made by Alderman Harmon to hire John T. Moore in a Private II Step 1 position. This motion was seconded by Alderman Prestage and received unanimous approval from all Board Members present.

C. Personnel Recommendation – Private II Step 5 (Justin K. Priest)

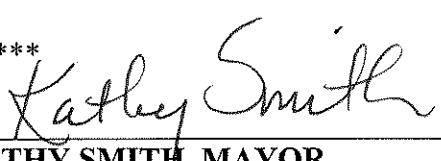
Kyle Upchurch recommended hiring Justin K. Priest in a Private II Step 5 position. A motion was made by Alderman Prestage to hire Justin K. Priest in a Private II Step 5 position. This motion was seconded by Alderwoman Buford and received unanimous approval from all Board Members present.

Item # 8 - Other Business

A. A motion was made by Alderman Prestage to cancel the second Board meeting in November which is currently scheduled for November 17, 2025. This motion was seconded by Alderman Harmon and received unanimous approval from all Board Members present.

Item # 9 – Adjourn

A motion was made by Alderman Harmon to adjourn the meeting. This motion was seconded by Alderwoman Buford whereupon the meeting was adjourned with unanimous approval from all Board Members present.



KATHY SMITH, MAYOR

ATTEST:



JOSH CARLISLE, CITY CLERK

