

CITY OF FLOWOOD
REGULAR MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY
OF FLOWOOD, RANKIN COUNTY, MISSISSIPPI
Held October 2, 2023
6:30 P.M.

BE IT REMEMBERED that the Mayor and Board of Aldermen of the City of Flowood met at their regular meeting place on October 2, 2023, at 6:30 P.M.

The following members were present: Mayor Gary Rhoads, Alderman Deron Harmon, Alderman Kathy Smith, Alderman Don Flynt, Alderman Seth Robbins, Alderman Kirk McDaniel, and City Clerk Josh Carlisle.

OTHERS PRESENT: Rusty Fortenberry, Tamela Bowers, Eric Zetterholm, Paul Forster, and Jeffrey Welborn. Also, see the attached list.

The Meeting was called to order by Mayor Rhoads.

The invocation was given Alderman Flynt.

Item # 1 – Approval of Consent Agenda Items – See list attached.

- A. Approval and/or Corrections of the minutes of the Board meeting for September 18, 2023, and the recessed September 28, 2023, meeting.
- B. Approval of General Claims Dockets and Supplemental Claim Dockets and Paid Claims Docket.
- C. Approval of the Refuge Golf Course Claim Docket.
- D. Approval of the ARPA Storm Drainage Improvements Claims Docket.
- E. Approval of the North Flowood Drive Improvements Docket.
- F. Approval of the LPA Multi-use Trail Projects Claims Docket.
- G. Approval of the Highway 471 Water and Sewer Improvements Claims Docket.
- H. Approval of the Water and Sewer 592 Improvements Claims Docket.
- I. Approval of Resolution authorizing travel for city officials to attend MML meetings and conferences.
- J. Approval of payment to Mississippi Municipal Workers Compensation Group in the amount of \$180,024.60 for coverage during FY 2024 (10/1/23 to 9/30/24).
- K. Ratification of City Clerk signing documents related to the self-insurance plan 10/1/23 renewal date.
- L. Approval of holding Parks and Recreation employee # 10-102 at a Step 2 for the FY 2024 budget year.
- M. Approval of an additional pay increase of four percent for Parks and Recreation employee # 100-98 at a Step 2 for FY 2024 budget year.
- N. Approval of \$2,500 stipend to Roderick Jones in the water department for becoming a Certified Water Operator.
- O. Determination of an emergency repair and approval for the repair of a water line and authorization for the payment to Southern Rock for said emergency – MCA sec. 31-7-1(f).
- P. Approval of reduction in rank for Employee # 213 from Police Corporal to Patrol Officer with rate of pay remaining the same.
- Q. Authorization of the Mayor to sign an offer form for the entertainment for Flowood Family Festival 2024 to be held May 11, 2024.
- R. Approval of contract with Casting Crowns in the amount of \$70,000.00 to provide entertainment at the Flowood Family Festival on May 11, 2024.

A motion was made by Alderman Smith to approve the above consent agenda items (copies attached). This motion was seconded by Alderman Robbins and received unanimous approval from all Board members present.

Item # 2 – Approval of the Municipal Compliance Questionnaire for the fiscal year ended September 30, 2023.

Josh Carlisle presented and recommended approval of the Municipal Compliance Questionnaire for the fiscal year ended September 30, 2023 (copy attached). A motion was made by Alderman Robbins to approve the Municipal Compliance Questionnaire for the fiscal year ended September 30, 2023. This motion was seconded by Alderman McDaniel and received unanimous approval from all Board members present.

Item # 3 - Eric Zetterholm – Police Chief**A. Personnel Recommendation – Promotion of Aaron Messer to Lieutenant Step 12+**

Police Chief Eric Zetterholm recommended promoting Aaron Messer to a Lieutenant Step 12+ position. A motion was made by Alderman Smith to promote Aaron Messer to a Lieutenant Step 12+ position. This motion was seconded by Alderman Harmon and received unanimous approval from all Board Members present.

B. Personnel Recommendation – Promotion of Alisa Promise to Corporal Step 5+

Police Chief Eric Zetterholm recommended promoting Alisa Promise to a Corporal Step 5+ position. A motion was made by Alderman Smith to promote Alisa Promise to a Corporal Step 5+ position. This motion was seconded by Alderman Harmon and received unanimous approval from all Board Members present.

C. Personnel Recommendation – Promotion of Timothy Pierce to Corporal Step 5+

Police Chief Eric Zetterholm recommended promoting Timothy Pierce to a Corporal Step 5+ position. A motion was made by Alderman McDaniel to promote Timothy Pierce to a Corporal Step 5+ position. This motion was seconded by Alderman Robbins and received unanimous approval from all Board Members present.

D. Award of bid for the purchase of six full-size pursuit model SUV's

Police Chief Eric Zetterholm recommended awarding the bid in the amount of \$245,040.00 to George Nunnally Chevrolet for the purchase of six full-size pursuit model SUV's (copies attached). A motion was made by Alderman Robbins to award the bid in the amount of \$245,040.00 to George Nunnally Chevrolet for the purchase of six full-size pursuit model SUV's. This motion was seconded by Alderman Flynt and received unanimous approval from all Board Members present.

Item # 4 - Other Business

There was no other business to come before the board.

Item # 5 - Adjourn

Alderman Harmon made a motion to adjourn the meeting whereupon the meeting was adjourned with the unanimous approval from all Board members present.



 GARY RHOADS, MAYOR

ATTEST:



 JOSH CARLISLE, CITY CLERK



CITY OF FLOWOOD
REGULAR MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY
OF FLOWOOD, RANKIN COUNTY, MISSISSIPPI
Held October 16, 2023
6:30 P.M.

BE IT REMEMBERED that the Mayor and Board of Aldermen of the City of Flowood met at their regular meeting place on October 16, 2023, at 6:30 P.M.

The following members were present: Mayor Gary Rhoads, Alderman Deron Harmon, Alderman Kathy Smith, Alderman Don Flynt, Alderman Seth Robbins, Alderman Kirk McDaniel, and City Clerk Josh Carlisle.

OTHERS PRESENT: Rusty Fortenberry, Tamela Bowers, Eric Zetterholm, Cory Ladner, Chris Coy, Paul Forster, and Jeffery Welborn. Also, see the attached list.

The Meeting was called to order by Mayor Rhoads.

The invocation was given Alderman Robbins.

Item # 1 – Public hearing on an ordinance imposing a temporary moratorium on the issuance of privilege licenses or building permits for car wash facilities within the city limits of the City of Flowood, Mississippi.

This matter being set for hearing and public notice given, the Mayor opened the public hearing and asked for those desiring to speak for or against the proposed ordinance to speak. No one spoke on the matter. The Mayor closed the public hearing.

A motion was made by Alderman Robbins to adopt the ordinance imposing a temporary moratorium on the issuance of privilege licenses or building permits for car wash facilities within the City limits of Flowood, Mississippi (copy attached). This motion was seconded by Alderman Smith and after a roll call vote, the motion received unanimous approval from all Board Members present.

Item # 2 – Recognition of Patrolman Will Brantley for his heroic actions saving a baby's life.

Police Chief Eric Zetterholm summarized the October 6, 2023, event in which Patrolman Will Brantley encountered a distraught mother whose child was choking. Officer Brantley administered CPR and saved the baby's life. The Mayor and Board of Aldermen presented Patrolman Brantley with a plaque recognizing his heroic efforts.

Item # 3 – Approval of Consent Agenda Items – See list attached.

- A. Approval and/or Corrections of the minutes of the Board meeting for October 2, 2023.
- B. Approval of a 36-month lease agreement with RJ Young for the copier for the Administrative Department.
- C. Approval of the FY 2024 clothing allowance for the Criminal Investigative Division.
- D. Approval of adoption of Flowood Police Department Policy No. 2023-01 tactical vehicle intervention (TVI) policy.
- E. Approval of resolution authorizing application for a grant through the Mississippi Outdoor Stewardship Grant Program.
- F. Authorization to advertise for bids for the Luckney Road Multi-Use Path LPA program.
- G. Approval of agreement with the Huddle Up Group in the amount of \$28,000.00 to provide the City of Flowood with a sports tourism strategic plan.
- H. Approval of a resolution authorizing the investment of city funds.
- I. Approval of contract between Neel Schaffer and the City of Flowood in an amount not to exceed \$45,900.00 for the design and CE&I for the Dexter Drive cell tower project pending negotiations with a cell service carrier.

A motion was made by Alderman Flynt to approve the above consent agenda items (copies attached). This motion was seconded by Alderman Smith and received unanimous approval from all Board members present.

Item # 4 – Water Department

A. Personnel Recommendation – Crew Foreman Step 10 (Tommy Taylor)

Mayor Rhoads recommended hiring Tommy Taylor in a Water Department Step 10 position. A motion was made by Alderman Smith to hire Tommy Taylor in a Water Department Step 10 position. This motion was seconded by Alderman Harmon and received unanimous approval from all Board Members present.

Item # 5 - Other Business

Mayor Rhoads requested that the Board of Aldermen declare an executive session. A motion was made by Alderman Smith for a closed determination upon the issue of whether to enter an executive session. This motion was seconded by Alderman Robbins. After discussion, the Board of Aldermen unanimously voted to enter executive session to discuss departmental personnel matters. The meeting was re-opened, and Rusty Fortenberry announced the action of the Board of Aldermen.

The meeting entered executive session with Josh Carlisle and Rusty Fortenberry remaining in the meeting room. No action was taken after a discussion of departmental personnel matters. A motion was made by Alderman Harmon to exit the executive session. This motion was seconded by Alderman Robbins and received unanimous approval from all Board members present. The meeting was re-opened, and Rusty Fortenberry announced the action of the Board of Aldermen.

There was no other business to come before the board.

Item # 6 - Adjourn

A motion was made by Alderman Harmon to adjourn the meeting. This motion was seconded by Alderman Flynt whereupon the meeting was adjourned with the unanimous approval from all Board members present.



GARY RHOADS, MAYOR

ATTEST:



JOSH CARLISLE, CITY CLERK

