CITY OF FLOWOOD
REGULAR MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF FLOWOOD, RANKIN COUNTY, MISSISSIPPI
Held September 8, 2026
6:00 P.M.

BE IT REMEMBERED that the Mayor and Board of Aldermen of the City of Flowood met at their regular meeting place on September 8, 2026, at 6:00 P.M.

The following members were present: Mayor Kathy Smith, Alderman Deron Harmon, Alderwoman Kimberly Buford, Alderman Mike Prestage, Alderman Seth Robbins, Alderman Kirk McDaniel, and City Clerk Josh Carlisle.

OTHERS PRESENT: Rusty Fortenberry, Eric Zetterholm, Kyle Upchurch, Corey Ladner, Daniel Lang, Chris Coy, Riley Adcock, and Chris Bowers. Also, see the attached list.

The Meeting was called to order by Mayor Smith.

The invocation was given by Alderwoman Buford.

Item # 1 – Approval of Consent Agenda Items

A. Approval and/or Corrections of the minutes of the Board meeting for August 17, 2026.
B. Approval of General Claims Dockets and Supplemental Claims Dockets and Paid Claims Docket.
C. Approval of the Refuge Golf Course Claim Docket.
D. Approval of the Park Improvements Claims Docket.
E. Approval of the ARPA Storm Drainage Improvements Claims Docket.
F. Approval of the LPA Multi-Use Path Projects Claims Docket.
G. Approval of the FY 2026 Road Projects Claims Docket.
H. Approval of the Hogg Creek Pump Station Rehabilitation Claims Docket.
I. Approval of a memorandum agreement between Mississippi Transportation Commission and the City of Flowood for the Flowood Drive Overlay and Multi-Use Path; Airport Road to Liberty Road STP-7333-00(002) LPA/110319-701000.
J. Approval of a memorandum agreement between Mississippi Transportation Commission and the City of Flowood for the Old Fannin Road Geometric Improvements and Multi-Use Path Realignment STP-0291-00(011) LPA/110320-701000.
K. Approval of a memorandum agreement between Mississippi Transportation Commission and the City of Flowood for the Medical Parkway Mill & Overlay STP-7332-00(003) LPA/110321-701000.
L. Approval of a memorandum agreement between Mississippi Transportation Commission and the City of Flowood for the East Metro Parkway Median Improvements and Roundabout STP-7331-00(008) LPA/110322-701000 & 702000.
M. Approval of a professional services agreement with TAC Solutions to provide media relations services to the City of Flowood.
N. Approval of the Refuge golf course rates for the fiscal year per the attached memo from the golf pro.
O. Authorization to advertise for bid the Underwood auditorium improvements.
P. Authorization to advertise for bid the purchase of a limb/grapple truck.
Q. Authorization to advertise a notice of public hearing regarding the adoption of a new Comprehensive Plan for the City of Flowood, Mississippi.
R. Approval of a professional services agreement with Burns Cooley Dennis, Inc. to provide geotechnical exploration for a proposed Flowood Refuge.

A motion was made by Alderman Prestage to approve the above consent agenda items (copies attached). This motion was seconded by Alderwoman Buford and received unanimous approval from all Board members present.

Item # 2 – Adopt the City of Flowood Fiscal Year October 1, 2026, to September 30, 2027, City Wide Budgets – Josh Carlisle

Josh Carlisle presented the fiscal year October 1, 2026, to September 30, 2027, city wide budgets for approval (copies attached). A motion was made by Alderman Robbins to adopt the fiscal year October 1, 2026, to September 30, 2027, city wide budgets. This motion was seconded by Alderman McDaniel and received unanimous approval from all Board members present.

Item # 3 – Eric Zetterholm – Police Chief

A. Personnel Recommendation – Promotion of Nicholas Pittman to Corporal Step 4

Eric Zetterholm recommended promoting Nicholas Pittman to a Corporal Step 4 position. A motion was made by Alderman Harmon to promote Nicholas Pittman to a Corporal Step 4 position. This motion was seconded by Alderwoman Buford and received unanimous approval from all Board Members present.

B. Personnel Recommendation – Dispatcher, Step 1 (Ayanna Necole Watkins)

Eric Zetterholm recommended hiring Ayanna Necole Watkins in a Dispatcher, Step 1 position. A motion was made by Alderman Harmon to hire Ayanna Necole Watkins in a Dispatcher, Step 1 position. This motion was seconded by Alderman Prestage and received unanimous approval from all Board Members present.

Item # 4 - Corey Ladner – Public Works Director

A. Personnel Recommendation – Landscape Department Laborer Step 1 (Fagan Wilcox)

Corey Ladner recommended hiring Fagan Wilcox in a Laborer Step 1 position. A motion was made by Alderman McDaniel to hire Fagan Wilcox in a Laborer Step 1 position. This motion was seconded by Alderman Robbins and received unanimous approval from all Board Members present.

Item # 5 – Chris Bowers – Parks and Recreation

A. Personnel Recommendation – Laborer Step 2 (Carter Ainsworth)

Chris Bowers recommended hiring Carter Ainsworth in a Laborer Step 2 position. A motion was made by Alderman Harmon to hire Carter Ainsworth in a Laborer Step 2 position. This motion was seconded by Alderman Robbins and received unanimous approval from all Board Members present.

Item # 6 - Other Business

There was no other business to come before the Board.

Item # 7 - Adjourn

Alderman Harmon made a motion to adjourn the meeting. This motion was seconded by Alderwoman Buford whereupon the meeting was adjourned with the unanimous approval from all Board members present.

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KATHY SMITH, MAYOR

ATTEST:

JOSH CARLISLE, CITY CLERK

CITY OF FLOWOOD, FLOWOOD, MISS.

CITY OF FLOWOOD
REGULAR MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF FLOWOOD, RANKIN COUNTY, MISSISSIPPI
Held September 21, 2026
6:00 P.M.

BE IT REMEMBERED that the Mayor and Board of Aldermen of the City of Flowood met at their regular meeting place on September 21, 2026, at 6:00 P.M.

The following members were present: Mayor Kathy Smith, Alderman Deron Harmon, Alderwoman Kimberly Buford, Alderman Mike Prestage, Alderman Seth Robbins, Alderman Kirk McDaniel, and City Clerk Josh Carlisle.

OTHERS PRESENT: Rusty Fortenberry, Eric Zetterholm, Kyle Upchurch, Chris Coy, Don McBee, Joe Deaton, Kory Gould, and Riley Adcock. Also, see the attached list.

The Meeting was called to order by Mayor Smith.

The invocation was given by Alderman Robbins.

Item # 1 – Approval of Consent Agenda Items

A. Approval and/or Corrections of the minutes of the Board meeting for September 8, 2026.
B. Ratification of the City Clerk signing documents with Benefit Administration Services Ltd. And Xchange Benefits, LLC for the renewal of the health insurance plan and reinsurance policy.
C. Approval of the Resolution amending the Step Plan.
D. Authorization to advertise a Notice of Public Hearing to consider amending the City of Flowood, Mississippi Nuisance Ordinance.
E. Ratification of Police Chief's suspension of Employee #912 without pay for seven days.
F. Ratification of Parks & Recreation Director suspension of Employee #100260 without pay for three days.

A motion was made by Alderman Prestage to approve the above consent agenda items (copies attached). This motion was seconded by Alderwoman Buford and received unanimous approval from all Board members present.

Item # 2 – KDS Express, 2489 Lakeland Drive, Flowood, MS 39232 appeal of the notice of ordinance violation issued on August 3, 2026, pursuant to the City Sign Ordinance

Code Enforcement Officer Don McBee issued a Notice of Code Violation to KDS Xpress ("KDS") on August 3, 2026, for the use of a prohibited vehicle sign pursuant to Section 7.3(A)(2) of the City of Flowood, MS Sign Ordinance. KDS appealed issuance of the Notice of Code Violation to the Mayor and Board of Alderman. Joe Deaton appeared as the attorney representing KDS. Kory Gould also appeared on behalf of KDS.

A copy of the Notice of Code Violation and a picture of the vehicle with the KDS sign and a Gould Enterprises LLC sign are attached to the minutes along with additional documents all of which are incorporated herein by reference.

After discussion and questions from the Mayor, Board of Aldermen, and City Attorney, a motion was made by Alderman McDaniel to deny the KDS appeal and directing the City Attorney to draft a supporting resolution to be considered for approval during the next regular meeting of the Mayor and Board of Aldermen. This motion was seconded by Alderman Prestage and received unanimous approval from all Board members present.

Item # 3 – Other Business

The Mayor recognized the recently created Mayors Youth Council as well as each individual member and their respective High School.

Item # 4 – Recess Meeting

Alderman Harmon made a motion to recess the meeting to September 28, 2026, at 5:00 p.m. This motion was seconded by Alderman Robbins whereupon the meeting was recessed with the unanimous approval from all Board members present.

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KATHY SMITH, MAYOR

ATTEST:

JOSH CARLISLE, CITY CLERK

CITY OF FLOWOOD, FLOWOOD, MISS.

CITY OF FLOWOOD
RECESSED MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF FLOWOOD, RANKIN COUNTY, MISSISSIPPI
Held on September 28, 2026
5:00 PM

BE IT REMEMBERED THAT THE Mayor and Board of Aldermen of the City of Flowood met at their regular meeting place on September 28, 2026, at 5:00 P.M., when and where the following were present to wit:

Mayor Kathy Smith, Alderwoman Kimberly Buford, Alderman Seth Robbins (participated by telephone), Alderman Mike Prestage, Alderman Kirk McDaniel, and Joshua Carlisle, City Clerk.

OTHERS PRESENT: Rusty Fortenberry and Eric Zetterholm.
list.

The meeting was called to order by Mayor Smith.

The invocation was given by Alderman Prestage.

Item # 1 – City Clerk - Josh Carlisle

A. Amend the City of Flowood FYE 2026 Budgets

Josh Carlisle presented and recommended amending the City of Flowood FYE 2026 Budgets (copies attached). A motion was made by Alderman McDaniel to amend the City of Flowood FYE 2026 Budgets. This motion was seconded by Alderwoman Buford and received unanimous approval from all Board Members participating.

B. Authorization to make the budgeted transfers and to clear any due to from accounts as of 9/30/26

Josh Carlisle requested authorization to make the budgeted transfers and to clear any due to from accounts as of September 30, 2026. A motion was made by Alderman Prestage to authorize making the budgeted transfers and to clear any due to from accounts as of September 30, 2026. This motion was seconded by Alderwoman Buford and received unanimous approval from all Board Members participating.

Item # 2 – Approval of Consent Agenda Items

A. Approval of the ARPA Storm Drainage Improvements Claims Docket.
B. Approval of the Hogg Creek Pump Station Rehabilitation Claims Docket.
C. Approval of the Resolution authorizing the Mayor to execute those documents and agreements required in connection with the applications for the grant through the Mississippi Department of Transportation (MDOT) transportation alternatives (TA) projects and naming Mayor Kathy Smith as the authorized representative for the City of Flowood.
D. Approval of the grant application to the Mississippi Department of Transportation for a transportation alternative grant for the construction of a new shared-use path from Flowood Drive to East Metro Parkway. The federal funding requested is in the amount of $1,077,908.16 with a city match of $269,477.04.
E. Approval of payment in the amount of $3,000.00 to Jackson Prep Watch Live for advertisement/promotion of the City at sporting events and in programs for the 2026/2027 school year.
F. Authorization to advertise for bids for the Liberty Road to Manship Road shared-use path overlay project STP-0291-00(010) LP/110134701000.

A motion was made by Alderman Prestage to approve the consent agenda items (copies attached). This motion was seconded by Alderwoman Buford and received unanimous approval from all Board Members participating.

Item # 3 - Other Business

There was no other business to come before the Board.

Item # 4 – Adjourn

There being no further business to come before the Board, Alderwoman Buford made a motion to adjourn this recessed meeting. This motion was seconded by Alderman Prestage whereupon the meeting was adjourned with unanimous approval from all Board Members participating.

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KATHY SMITH, MAYOR

ATTEST:

JOSH CARLISLE, CITY CLERK

CITY OF FLOWOOD, FLOWOOD, MISS